

Island Queers & Allies Who Care, Volunteer Board Meeting - Sun. April 23, 2023 (in person)

Present: James Chamberlain, Andrina Perry, Joan Merrifield, Cathy Welch, Steve LeBel

1. Previous minutes (including terms of office) from December 14, 2022. Approved.

NOTE:

President: James Chamberlain (Term to end at AGM of 2025)

Vice-President: Joan Merrifield (Term to end at AGM of 2024)

Secretary: Steve LeBel (Term to end at AGM of 2024)

Treasurer: Andrina Perry (Term to end at AGM of 2023)

Member-at-Large: Cathy Welch (Term to end at AGM of 2023)

2. **Membership base:** We need members to vote at each AGM, to share ideas and expertise, and to fulfil our obligations as a registered society in BC.

The Membership form for Island Queers and Allies Who Care (IQAWC) was finalized. It will be posted online. Membership will be \$10.00 per person, and is open to anyone. This money will be used to cover operating expenses only (banking, website, email support).

The Membership fee due by Sept. 1, 2023, for members to be able to vote at the next AGM. This first membership will continue to Dec. 31, 2024.

3. Our Financial Year-end will be July 31 each year. This will allow time to prepare statements before the AGM each year in the period of September to November.

4. Recruitment of Board Members: We are looking for one or two more Board Members, specifically those with fundraising expertise. We need to expand our base of supporters, including more regular donors. There needs to be some options to do planned giving. We need to keep communicating to our regular donors.

5. Criteria for Applications: The Board decided that applications to be considered for funding should:

- A. Be significantly relevant to Vancouver Island and the Gulf Islands;
- B. Be significantly relevant to some portion(s) of the queer communities; and
- C. Not have been finalists in our voting process, in the previous 12 months.

6. Shortlisting of Applications: The Board decided that when the applications are shortlisted, as per the criteria above, there can only be three projects going to a vote by the donors from that quarter. If there are more than three, the Board will vote on which three will be selected to go to the donors to vote on.

7. AGM 2023: The Board decided that the AGM would likely be held in early October 2023. Our quorum for this year will be 30% of our membership numbers. We will try to have a hybrid meeting (in person and on an electronic platform) to allow more members to attend.

8. Website: Andrina will post minutes of our board meetings on the website.

9. Publicity: We will try to have a presence at several Pride events. Other ideas are welcome. Can we do a short summary of our first year's activity?

10. Bylaws Review: Steve and James will start the process of refining our bylaws so that we have a package of them to take to the AGM, in a Special Resolution.

11. Next Quarter: The website will be soliciting new applications for funding, in mid-May.

12. Next Board Meeting will be at 10:30 am on Monday May 29, in Nanaimo.

Some topics for May 29:

- (a) look at the rules for charitable status.
- (b) new bylaws proposal.
- (c) status of fundraising and applications.
- (d) new board members.
- (e) publicity.