

Island Queers and Allies Who Care

10:00 am, Mon. May 29, 2023. (Meeting of Volunteer Board, via Zoom)

Present: James Chamberlain (President), Andrina Perry (Treasurer), Joan Merrifield (Vice-President), Steve LeBel (Secretary) [Dan Coles joined at 10:10 am].

Regrets: Cathy Welch (Member-at-Large)

1. **Minutes for April 23, 2023:** Adopted as presented.

2. **New Director:** Dan Coles was unanimously chosen as a new Board Member, with his term to run to the 2024 AGM. Dan joined the board immediately.

3. **Membership Update:** We have 39 paid-up members at this point, with 4 more who submitted their applications but have not yet sent in their \$10.00 fee.

ACTION A: Andrina will set up a trial run Google Docs spread sheet for collating Membership data. Steve will populate the spreadsheet.

4. **Fundraising:** At this point we have raised \$1595 in donations, with more expected soon. Our anonymous donor will be adding another \$1600 very soon.

5. **Applications Timeline:** Applications for funds must be received by June 15, as posted on our website. We have none at this time. Please pass on this info to groups who might benefit.

Action B: James will reach out to groups that applied previously but did not make the list of finalists in the voting process.

6. **Donor Timeline:** Donations must be received by June 15, for donors to be eligible to vote in this quarter.

Action C: Andrina to show this date on the website. In future quarters, the deadlines will be Sept. 15, Dec. 15, etc.

Action D: Steve will manage the voting in late June, as was done in previous quarters.

7. **Brochure Update:** We made some minor changes to the brochure that we will be printing very soon.

Action E: James will organize the printing (at Elite Graphics) of more brochures with these changes, and with an improved QR code that does not include any ads, if possible.

8. **Publicity and Pride Parades:** We will try to have a presence at each of these Pride events:

(a) Nanaimo, June 11 ... James, Dan (?)

(b) Salt Spring Island, July 29..... James, Steve, Joan

(c) Salt Spring Island, July 30 ... James, Dan

(d) Comox, August 26 James, Dan (?), Andrina

9. Bylaws Review: A revised version of our Schedule of Bylaws was approved with corrections. This Schedule will go to the AGM in October, as a Special Resolution (which needs a 75% vote to be adopted). Members will also be able to see the current schedule of bylaws, for comparison.

10. AGM and Preparations: Our first AGM will be held at 7:00 pm, Tuesday, October 3, 2023, at Pacific Gardens, Nanaimo. Members may also attend by Zoom. We will start off the meeting on a celebratory note, possibly with a speaker from one of the groups that received funding from us.

We will try to have some drinks and nibbles on hand. If possible, we will organize some door prizes for attendees.

Elections for new directors: Andrina's and Cathy's terms will end at this AGM. Steve, Joan and Dan will continue on the Board to the 2024 AGM, and James to the 2025 AGM. There will be room for up to 3 directors to be elected at this AGM. Persons wishing to run for a Board position will be asked to submit a short bio in advance so that members can see that before the meeting.

If a vote is necessary (for directors), we will have secret ballots for those present in person, and members attending via Zoom will be able to vote via Chat with the host.

Action F: Joan will send some sample Financial Statements from another group, so that Andrina can create Financial Statements for the AGM.

Action G: James and Jean-Marie will manage the Zoom platform for the AGM and for voting for directors (if needed).

Action H: Andrina will show the current Bylaws and the proposed Bylaws on the website, as well as the Bios for any candidates for the Board, who provide them in advance.

11. Starting the Process of Applying for Charitable Status:

We decided earlier that we want to apply for Tax-deductible status, as a charitable entity, after 4 or 5 successful quarters of activity. We will need to demonstrate our viability and our procedures, and verify the successful applicants to date.

Action I: Joan will start a draft of the document needed to apply for tax-free charitable status.

12. Next meeting: 10:00 am, Monday, July 24, 2023, at Dan Cole's house on Gabriola Island. Agenda items will include AGM preparations, and the process of applying for Charitable Status.